

23 May 2018

Dear Parent / Carer

Cashless Catering Upgrade

I am writing to inform you that the payment system for catering services within the Academy will be upgraded in the next few weeks. We will be changing to a cashless top-up catering service, meaning that students will no longer be able to top-up their accounts using cash within the Academy. We will be a cashless Academy and all purchases will need to be made using ParentPay.

Your child's account can be topped up via www.ParentPay.com. ParentPay is easy to use and allows you to pay online using your credit / debit card. You will have the freedom to make online payments whenever and wherever you like, safe in the knowledge that the technology uses the highest internet security available and that funds reach school safely.

All parents / carers have a secure online account, activated using a unique username and password. You should have already received this information but reminders can be provided on request.

The exact date for this upgrade will be Monday, 2 July 2018. We recommend you prepare for these changes by activating your ParentPay account as soon as possible if you haven't already done so.

If you have any issues using the service or require your log in details, please contact us by telephone on 0113 2244095 or e-mail on finance@farnley.leeds.sch.uk.

Yours faithfully



Caroline Langley
Assistant Principal