

Executive Principal: 11-16 Education: Mrs L Griffiths BSc (Hons) NPQH
Principal: Mr C Stokes MA
Chair of Governors: Mrs A McAvan

Chief Executive Officer:
Sir John Townsley BA (Hons) NPQH

11 December 2019

Dear Parent / Carer

RE: End of Term Arrangements

As we approach the end of our first term, I would like to take the time to write to you to confirm the end of term arrangements.

At the request of the Tokyo 2021 fundraising group, **Friday, 20 December 2019** will be a non-uniform day for staff and students. Students wishing to wear non-uniform are asked to bring a voluntary £1 donation. Donations will be collected by form tutors during form time.

On the final day of term, Friday, 20 December 2019, the academy will close at 12.40 pm. If you would prefer your son / daughter to be supervised until 2.50 pm, please let us know by filling in the reply slip below and returning to Student Services by Wednesday, 18 December 2019. If we do not receive the signed form below, we will expect that you have made arrangements with your child to leave school at 12.40 pm.

School will reopen for students at 8.30 am on **Monday, 6 January 2020**.

On behalf of everyone at The Farnley Academy, I wish you and your family a very Merry Christmas and a Happy New Year.

Yours faithfully



Mr C Stokes
Principal

Consent Form – End of Term Arrangements – Friday, 20 December 2019

Please return this form to student services no later than Wednesday 18 December.

Student Name: _____ **Form Group:** _____

I would like my child to remain in school at the end of the day until 2.50 pm.

My child will require a school lunch / My child will bring a packed lunch **[delete as appropriate]**

Parent / Carer sign: _____ Date: _____

Parent / Carer print name: _____