

22 September 2021

Dear Parent / Carer

**RE: Open Evening 2021**

I hope that this letter finds you and your family safe and well.

We are delighted to be able to once again hold an in person Open Evening at The Farnley Academy. This year, our Open Evening will take place on Thursday, 7 October 2021 between 6.30 pm and 8.30 pm.

In order to allow our staff time to set up the school for Open Evening, we will be closing early on this day. School will close at 12.40 pm. On the day we will run a normal break time service, the lunch service, however, will not operate.

Students will be permitted to leave site at 12.40 pm, however, if you would like your child to remain on site until the end of the school day (2.50 pm), please email [info@farnley.leeds.sch.uk](mailto:info@farnley.leeds.sch.uk). If you choose for your child to remain on site, they will be asked to complete supervised activities in our library and will be provided with lunch.

Yours faithfully

Mrs J Booth  
**Assistant Principal**